

**COMMISSIONERS' MEETING MINUTES**  
**JULY 28, 2010**

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:37 a.m. in the Commissioners' Hearing Room.

**ROLL CALL**

Chairman Rodney D. Ruddock, present                      Commissioner David S. Frick, present  
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai and others. Members of the news media present were John J. Como, Jared Stout and Ashley Pribicko.

**PLEDGE OF ALLEGIANCE**

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...JULY 14, 2010**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the minutes of July 14, 2010 meeting as received.

**PUBLIC COMMENT**

There was no public comment.

**PROCLAMATION...COURTHOUSE INFORMATION DESK 17<sup>TH</sup> ANNIVERSARY**

After a proclamation was read by Mr. Frick, a motion was made, seconded by Ms. Evanko and unanimously carried to recognize the 17<sup>th</sup> Anniversary of the Courthouse Information Desk. Sara Chiodo, Lorretta Dalton, Margaret Karp, Beth Kingler, Geraldine Shatzer, Mercedes Wilson, Jagdish Talwar and Jerry Wright have volunteered in 2010 and have provided 640.25 hours of service.

**GRANT-IN-AID...ADULT PROBATION FY 2010-2011**

At the request of Denise M. Delancey, Chief Probation Officer, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the Adult Probation Grant-In-Aid for FY 2010-2011. This is the fourth year of a five-year contract between Indiana County and the Pennsylvania Board of Probation and Parole and Indiana County. The amount received for the past five years has been between \$116,000 and \$122,000. This also includes the renewal of the State Offender Supervision Fees where Indiana County collects supervision fees from adult offenders at a rate of \$30.00 per month and half of this money is kept by Indiana County and the other half is submitted to the State. The money sent to the State is then returned to the County through the State Offender Supervision Fund Agreement. During the last fiscal year, \$126,851.65 was returned to Indiana County. This also includes Commissioner Ruddock as Chairperson to sign the Financial Statement for the grant.

**GRANT...CRIME VICTIM WITNESS FY 2011-2012**

At the request of Linda Calihan, Crime Victim Witness Coordinator in the District Attorney's Office, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the Crime Victim Witness Grant for FY 2011-2012 in the amount of \$109,774.00. The money received helps offset costs associated with personnel and coordination of the program.

**CONTRACT...AIDAN IZZO / TAX CLAIM**

At the request of Martin Medvetz, Chief Assessor, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Aidan Izzo to do posting of properties for the Tax Claim Bureau upset sale in the amount of \$10.00 per parcel. This is a pass through cost that is added to property.

**CONTRACT...ADAM LIGHTCAP / TAX CLAIM**

At the request of Martin Medvetz, Chief Assessor, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Adam Lightcap to do posting of properties for the Tax Claim Bureau upset sale in the amount of \$10.00 per parcel. This is a pass through cost that is added to property.

**CONTRACT...MICHAEL MULGREW / TAX CLAIM**

At the request of Martin Medvetz, Chief Assessor, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Michael Mulgrew to do posting of properties for the Tax Claim Bureau upset sale in the amount of \$10.00 per parcel. This is a pass through cost that is added to property.

**CONTRACT AMENDMENT...CANTEEN / JAIL**

At the request of Warden Carol Hummel, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract amendment with Canteen Correctional Services. The current contract allows the cost of the meals to be based on and not exceed the CPI-U Food Away From Home All Urban Consumers Index. This will increase the cost of the jail meals by 2 cents or .0114% each effective July 1, 2010.

**CONTRACT...WELFARE TO WORK TRANSPORTATION PROGRAM / TRANSIT AUTHORITY**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract between Indigo and the County (as the subcontractor) for administering the Welfare to Work Transportation Program for FY 2010-2011.

**CONTRACT...WELFARE TO WORK DEMONSTRATION PROGRAM / ICCAP**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract between the County and ICCAP for services of the Welfare to Work Transportation Program. The award amount is for \$124,000.00, of which \$4,000.00 is for the departments administrative cost and \$120,000.00 for services to be sub-contracted to Indiana County Community Action Program Inc. This program helps residents maintain their employment by providing transportation assistance, help with vehicle insurance, vehicle repairs and vehicle maintenance workshops.

**CONTRACT...HUMAN SERVICES DEVELOPMENT FUND / ALICE PAUL HOUSE**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with the Alice Paul House through the Human Services Development Fund for FY 2010-2011 in the amount of \$5,443.00. The purpose of the contract is for the Alice Paul House to conduct sexual assault prevention courses.

**CONTRACT...HUMAN SERVICES DEVELOPMENT FUND / I & A RESIDENTIAL SERVICES, INC.**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with I & A

Residential Services, Inc. through the Human Services Development Fund for FY 2010-2011 in the amount of \$22,378.00. The purpose of the contract is to provide support of housing services to individuals with Mental Health concerns.

**CONTRACT...HUMAN SERVICES DEVELOPMENT FUND / ICCAP...**

**PRESCRIPTION ASSISTANCE PROGRAM**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with ICCAP for the Prescription Assistance Program through the Human Services Development Fund for FY 2010-2011 in the amount of \$12,000.00. The purpose of the grant is to help about 100 county residents obtain free or reduced-cost medical prescriptions.

**CONTRACT...HUMAN SERVICES DEVELOPMENT FUND / ICCAP...HOUSING COUNSELING**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with ICCAP for the Housing Counseling through the Human Services Development Fund for FY 2010-2011 in the amount of \$17,000.00. The purpose of the grant is to provide a range of housing related services to low income county adults, at or below 125% poverty level.

**VEHICLE PURCHASE...INDIANA COUNTY PARKS & TRAILS**

At the request of Edwin Patterson, Director of Parks & Trails, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the purchase of a 2011 Ford F-350 truck with snow plow from Woltz & Wind Ford, Inc. of Heidelberg, PA in the amount of \$31,430.00. This is state contract pricing and will be funded from the county Parks & Trail Gas Well Royalty Fund.

**ANNUAL SUPPORT AND LICENSE AGREEMENT...TYLER TECHNOLOGIES / MUNIS SYSTEM**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the Annual Support License Agreement with Tyler Technologies in the amount of \$28,495.95. This contract covers maintenance, customer service questions, new updates and training manuals associated with the Munis Software.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...AUGUST 11, 2010 AT 10:30 A.M.**

Chairman Ruddock announced that the next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 11, 2010 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURMENT**

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:08 p.m.

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Patricia A. Evanko, Secretary

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Rodney D. Ruddock, Chairman