

COMMISSIONERS' MEETING MINUTES
FEBRUARY 27, 2013

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present Commissioner David S. Frick, present
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Randy Wells, Nick Ruffner, Ben Cunningham and Gina DelFavero.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...FEBRUARY 13, 2013

A motion was made by Ms. Evanko, seconded by Mr. Frick and unanimously carried to approve the minutes of February 13, 2013 as submitted.

PUBLIC COMMENT

There was no public comment.

PROCLAMATION...2-1-1

After a proclamation was read by Ms. Evanko, a motion was made, it was seconded by Mr. Frick, and unanimously carried to recognize and encourage use of 2-1-1 as the easy to remember telephone number that will connect Indiana County residents to information about critical health and human services available in their community.

Present was Maureen Pounds from Human Services, Susan Sapko and Terri Dominick both from United Way. They explained that residents can dial 2-1-1 and be connected with a live operator 24 hours a day, seven days a week who can connect them with human services help. The operators will assist individuals find services such as emergency shelters, food banks, crisis intervention, keeping their homes' heat on, child care, avoiding eviction, and other health and human service resources. The calls are free and confidential. The United Way of Indiana County and Indiana County Human services have been working with PA 211 Southwest for several months to bring this service to Indiana County. Ms. Sapko said the United Way will provide \$25,000 to help fund the 211 system for the first three years in Indiana County. Ms. Dominick said they will be initiating a campaign to get the word out the residents of Indiana County of the service.

Commissioner Evanko said having the system in operation should take some pressure off of the 911 system, which more appropriately is for emergencies. Commissioner Ruddock said there has been a lot of work done behind the scenes to get us where we are today. Commissioner Ruddock also tested the 2-1-1 during the meeting.

BOARD APPOINTMENTS...LOCAL EMERGENCY PLANNING COMMITTEE / LEPC

At the request of Danny Sacco, Chairman of the LEPC Committee, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the following reappointments to the Local Emergency Planning Committee:

<u>NAME</u>	<u>REPRESENTING</u>
Rick Byerly	Indiana Fire Association
Dennis Rolls	Fire Chief Association
Danny Sacco	Hospital/Healthcare
Randy Thomas	Citizens Ambulance
Thomas Stutzman	Emergency Management
Bill Otto	Media
John J. Pina	Community
John Mulroy	Homer City Generating Station

AGREEMENT...JH CONSULTING, LLC / LEPC

At the request of Danny Sacco, Chairman of the LEPC Committee, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve an agreement with JH Consulting, LLC to conduct a commodity flow study of hazardous materials that travel throughout Indiana County in the amount of \$5,200.00. This will be funded by a grant received through LEPC.

MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN INDIANA COUNTY AND T&S SAFETY CONSULTING SERVICES, LLC / LEPC

At the request of Danny Sacco, Chairman of the LEPC Committee, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Memorandum of Understanding Agreement between Indiana County and T&S Safety Consulting Services, LLC to prepare Public Safety/Hazmat Response Capability Audit in the amount of \$4,000.00. They will survey all of the Public Safety Services in the County of what equipment, personnel and training levels that they have to be able to response to Hazmat instances in the County. This will be funded through LEPC.

MEMORANDUM OF UNDERSTANDING BETWEEN INDIANA COUNTY AND SALSGIVER, INC. / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Memorandum of Understanding between Indiana County and Salsgiver, Inc. allowing them to put a shelter on County property at the EMA Headquarters. The motion is contingent upon review by Solicitor Mike Clark. The shelter will house their equipment for the lighting and management of the fiber. Saltsgiver is the contracted fiber provider as part of the Public Safety Radio Construction Project.

MEMORANDUM OF UNDERSTANDING BETWEEN INDIANA COUNTY AND WESTERN PENNSYLVANIA REGION OF THE AMERICAN RED CROSS / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Memorandum of Understanding between Indiana County and Western Pennsylvania Region of the American Red Cross to continue to provide services such shelter, training and disaster assistance.

REQUEST FOR RECOGNITION OF 911 COORDINATOR BY PEMA / EMA

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to recognize the Linda R. Artman as the new 9-1-1 Coordinator replacing Gary Ryan who left the County for other employment. Ms. Artman has been employed with Indiana County for over 20 years and is well acquainted with all of the internal operations at 9-1-1. A letter will be sent to the Pennsylvania Emergency Management Agency allowing her to begin her certification process as the 9-1-1 Coordinator for Indiana County.

CONTRACT...PICTOMETRY / TAX ASSESSMENT

Frank Sisko, Chief Assessor, asked the Board to approve a proposed contract with Pictometry International Corporation to update the current GIS system as well aide in the upcoming Reassessment Project. He explained that changes to the contract were requested and submitted by Solicitor Mike Clark. These revisions are being worked out and final documents are expected at a later date. He explained there are two proposed contracts. The first one is a single flight contract in the amount of \$139,108.00 and the second is for a two flight contract in the amount of \$245,167.00.

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a single flight contract not to exceed \$139,108 and a second flight contract not to exceed \$245,167.00.

Mr. Ruddock said this is a critical piece to move forward with the Reassessment Project. There is an urgency to get the first flyover before the leaves are on the trees.

CHANGE ORDER #5 – DOWNTOWN INDIANA REVITALIZATION PROJECT SEGMENT B1

At the request of the Office of Planning & Development, E.G. & G., Inc. and the Borough of Indiana, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Change Order #5 with M and B Services, LLC on the Downtown Indiana Revitalization Project Segment B1. Change Order #5 in the amount of \$65,012.38 is for a decrease in the contract amount for final adjustment of actual installed quantities. The revised M and B Services, LLC contract amount with approval of Change Order #5 will be \$1,023,088.01.

CONTRACT AWARD – 2010 CDBG INDIANA COUNTY – PARKHILL APARTMENTS REHABILITATION

At the request of the Office of Planning & Development and the Indiana County Community Action Program (ICCAP), a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with BCS Construction, Inc. of Altoona, PA, for the Parkhill Apartments Rehabilitation Project. The contract amount is \$218,375.00. The Parkhill Apartments consist of six buildings each with two rental units in Josephine, Burrell Township. Work items to be addressed include main roof replacements, front and rear porch replacements, coil stocking windows, and installing soffit and fascia. Indiana County has allocated funds from the 2010 CDBG contract to address the rehabilitation of these units to preserve affordable rental units for low income households. Three bids were received.

CHANGE ORDER #1 – 2010 CDBG INDIANA COUNTY – PARKHILL APARTMENTS REHABILITATION

At the request of the Office of Planning & Development and the Indiana County Community Action Program (ICCAP), a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Change Order #1 for the contract with BCS Construction, Inc. for the Parkhill Apartments Rehabilitation Project. The change order will decrease the contract amount by \$32,600.00 by deleting roof replacements on four (4) of the units. The units deleted from the contract for roof replacement are units #1, #2, #5 and #6. With this approval the total contract amount will be revised from \$218,375.00 to \$185,775.00. The change order is requested in order to meet the project budget that has an allocation of \$187,074.00 of 2010 CDBG funds.

GRANT AGREEMENT – LOCAL GOVERNMENT ACADEMY – INDIANA COMMUNITY UNIVERSITY DISTRICT

At the request of the Office of Planning & Development, a motion was made by Mr. Frick seconded by Ms. Evanko and unanimously carried to enter into a Grant Agreement with the Local Government Academy, Multi-Municipal Planning Grant. The motion also allows Commissioner Ruddock to sign all necessary paperwork for the contract. The grant is for \$15,000.00 to be used in preparing a plan for the Indiana Community University District. The plan will identify strategies for economic development, housing (including student housing) and neighborhood preservation, transportation and parking, public safety and amenities.

BIDS...SURPLUS EQUIPMENT 022513

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to accept a bid received from Jody Adamson, Indiana, PA in the amount of \$53.14 for two surplus tables at Communities at Indian Haven.

OTHER BUSINESS

Commissioner Ruddock said he received a couple calls as to what sequestration means from a federal standpoint. There is a deadline approaching and he said we do not know what impact this will have to the counties. At the state level, the PA Office of the Budget has projected that Pennsylvania stands to lose between seven and eight percent of its funding if there is no resolution to sequestration. He said where we would find the biggest hits in the counties would be in two areas: Public Welfare and Education. He said Public Welfare has already taken a 20 percent hit and that is a very big concern for us. Although it sounds like a federal issue, it does have local impact and it is an important issue to keep their eyes on.

NEXT REGULAR MEETING...MARCH 13, 2013 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 13, 2013 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:10 p.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman