

COMMISSIONERS' MEETING MINUTES
MAY 29, 2013

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present Commissioner David S. Frick, present
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael Clark, Chief Clerk Robin Maryai and others. Members of the news media present were Chauncey Ross and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MAY 15, 2013

A motion was made by Ms. Evanko, seconded by Mr. Frick and unanimously carried to approve the minutes of May 15, 2013 as submitted.

PUBLIC COMMENT

There was no public comment.

PROCLAMATION...RIVERS' MONTH

After a proclamation was read by Ms. Evanko a motion was made, seconded by Mr. Frick and unanimously carried to proclaim June 15, 2013, as Elder Abuse Awareness Day and reaffirm Indiana County's commitment to respect and enforce elder's rights and address their needs throughout the year. Diana Rostis, District Attorney's Office was present to accept the proclamation and announced that the Elder Abuse Task Force will stage an awareness rally at the courthouse at 12:00 noon on June 12th. Members of the task force will make people aware of what you need to look for, because there are signs out there of the elderly that are being abused. It is not just physical abuse; it can be financial abuse by relatives and caretakers. Mike Clark is part of the task force and said that elder abuse is difficult to uncover. The elderly are often isolated, and when they are exploited they don't like to report it because they are afraid they are going to be isolated even further.

MEMORANDUM OF UNDERSTANDING BETWEEN PENN STATE EXTENSION AND INDIANA COUNTY

At the request of Gary Sheppard, District Director of the Penn State Extension, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Memorandum of Understanding between Penn State Extension and Indiana County to establish a financial partnership to jointly fund a Penn State Extension dairy educator position for a two-year period. This position is renewable annually for the two-year period, pending available financial resources from both entities. Indiana County will fund the position at a flat rate of \$30,000.00 per year for two years commencing with the date of hire.

Mr. Sheppard explained that the former dairy educator, Gene Schurman's job was eliminated through a combination of retirement incentives and program-wide layoffs forced by a 19 percent cut in the extension service budget. This is a sore loss to a county where the dairy industry is actually thriving. Mr. Ruddock further explained that due to the retirement of the 4-H coordinator, that position was not filled in an attempt to keep moneys within a reasonable amount as well but what we are doing is taking that holdback and applying \$30,000.00 towards a memorandum of understanding for the dairy educator. He said the agricultural community is still a strong economic driver for Indiana County and we cannot disconnect ourselves from that importance. We will see how it works at the end of two years and revisit that model.

PRIVATE PROVIDER CONTRACT...CHILDREN'S AID HOME PROGRAMS OF SOMERSET COUNTY, INC. / CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a private provider contract with Children's Aid Home Programs of Somerset County, Inc., Somerset, PA for FY 2012-2013 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis.

PRIVATE PROVIDER CONTRACT...NORTHWESTERN HUMAN SERVICES OF PA / CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a private provider contract with Northwestern Human Services of PA, Harrisburg, PA for FY 2012-2013 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis.

BOARD APPOINTMENT...CITIZENS' ADVISORY BOARD / CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to appoint Lesley Simmons, New Florence, PA to the Citizens' Advisory Board; term to expire August, 2014.

APPROVAL OF GRANT OFFER REQUEST...AWOS III UPGRADE PROJECT – INDIANA COUNTY - JIMMY STEWART AIRPORT

At the request of Ron Anderson, Chairman of the Indiana County Airport Authority, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a grant offer request to the Pennsylvania Bureau of Aviation for an upgrade of the Automated Weather Observation System (AWOS) at the County Airport. A grant offer must be received from the Bureau of Aviation, and a grant agreement must be executed between the Commonwealth and the County to provide the State share of funding prior to the award of a contract to the low bidder on this improvement project. The grant offer request is in the amount of \$94,689.00 and will cover the low bid, and legal, engineering, and bid advertising costs for the project.

The local share of project costs for the improvements will be \$31,563.00. The Airport Authority has officially taken action to provide the local funds, and have them deposited in the project account.

CHANGE ORDER #2 – DOWNTOWN INDIANA REVITALIZATION SEGMENT B2 PROJECT

At the request of the Office of Planning & Development, E.G. & G., Inc. and the Borough of Indiana, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Change Order #2 with M and B Services, LLC on the Downtown Indiana Revitalization Segment B2 Project. Change Order #2 in the amount of \$9,855.60 is for an adjustment in contract price due additional PennDOT requirements to galvanize all structural steel for the 7th Street Steel Entry Arch prior to receiving two coats of PennDOT approved paint. Change Order #2 with approval will increase the contract amount with M & B Services, LLC to \$872,752.92.

There are sufficient project funds to cover the Change Order through the set aside contingency funds.

REQUIRED CDBG COMPLIANCE REGULATIONS

At the request of the Office of Planning & Development and in compliance with Federal and State regulatory requirements mandated by the Pennsylvania Department of Community and Economic Development for all Community Development Block Grant recipients, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to adopt the following resolutions, plan statements and goals for 2013:

- Affirmative Action Plan for Indiana County
- Policy of Nondiscrimination on the Basis of Disability Status
Designates Robin Maryai, Chief Clerk as Section 504 Coordinator
- Grievance Procedure for Indiana County for any County service or program.
- Minority and Women Owned Business Enterprise Plan – Indiana County
- Section 3 – U.S. Housing and Urban Development Act of 1968 Employment Opportunities for Local Business and Low Income Persons
- County of Indiana Statement of Goals – Section 3 of the U.S. Housing Act of 1968 for the Community Development Block Grant Program sets forth the County's goals for contracts to Indiana based businesses at 15%.
- County of Indiana Residential Anti-displacement and Relocation Assistance Plan

RESOLUTION – ADA COORDINATOR

At the request of the Office of Planning & Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to designate Dr. Bonni S. Dunlap of the County's Department of Human Services as the County's Coordinator for the American's with Disabilities Act. Her duties will include receiving all complaints on residents having accessibility problems to County services and programs.

RESOLUTION – GRIEVANCE PROCEDURE ADA

At the request of the Office of Planning & Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Resolution for the County's Grievance Procedure in accordance with the Americans with Disabilities Act. This resolution establishes a grievance procedure for any Indiana County resident that believes he or she has been discriminated against in efforts to access Indiana County services and programs due to their disability.

ENVIRONMENTAL COVENANT AGREEMENT...EXXON/MOBILE / PARKS

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve an Environmental Covenant Agreement between Exxon/Mobile and Indiana County. The agreement says that the County will not drill any water wells on the portion of the Hoodlebug Trail property that borders the former Exxon/Mobil gasoline tank farm. The County will received \$5,000.00 upon entering into the agreement. The PA DEP is requiring the agreement from Exxon/Mobil in the event they ever want to sell the property to someone else.

RIGHT OF WAY AND EASEMENT...SALSGIVER TELECOM, INC.

Tom Stutzman, Director of Emergency Management Agency, explained that Salsgiver Communications is requesting the approval of two right of way and easements through county property to provide diversity on fiber path for the Public Safety Radio Communication Project. Fiber will be installed to allow two paths of entry in and out of the Emergency Management Agency Office with the fiber to connect to the tower sites.

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a right of way and easement for parcel number 42-015-132 located at 85 Haven Drive.

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a right of way and easement for parcel number 42-015-132.19 located at Kolter Drive.

OTHER BUSINESS

There was no other business

NEXT REGULAR MEETING...JUNE 12, 2013 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 12, 2013 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 10:57 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman