

COMMISSIONERS' MEETING MINUTES
AUGUST 28, 2013

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present Commissioner David S. Frick, present
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Reinbold, Josh Widdowson and Brittany Madera.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock asked Larry Spahr to lead those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES... AUGUST 14, 2014

A motion was made by Ms. Evanko, seconded by Mr. Frick and unanimously carried to approve the minutes of August 14, 2013 as submitted.

PUBLIC COMMENT

Mr. Larry Spahr a resident of Banks Township was present and asked the commissioners to correct what he described as unkempt conditions at a neighboring property. Mr. Spahr said he has been complaining to the County and DCED for five years about the conditions and has sent pictures to the Board. Commissioner Ruddock said they are aware of the pictures and know what the issues are. He also said "We feel the county is protected". Commissioner Ruddock said he needs to contact the Redevelopment Authority and we will provide him with the proper contact information.

PROCLAMATION... FETAL ALCOHOL SPECTRUM DISORDER AWARENESS WEEK

After a proclamation was read by Mr. Frick, a motion was made, seconded by Ms. Evanko and unanimously carried to proclaim the week of September 9 — 15, 2013 as Fetal Alcohol Spectrum Disorder Awareness Week in Indiana County and encourage all Indiana County residents to support those individuals and families affected by Fetal Alcohol Spectrum Disorder. Kami Anderson from Armstrong, Indiana and Clarion Drug & Alcohol was present to accept the proclamation.

PROCLAMATION.. .RECOVERY MONTH

After a proclamation was read by Ms. Evanko, a motion was made, seconded by Mr. Frick and unanimously carried to proclaim the month of September 2013 as Recovery Month in Indiana County and call upon the people of Indiana County to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month. Kami Anderson from Armstrong, Indiana and Clarion Drug & Alcohol was present to accept the proclamation.

AWARD OF CONTRACT FOR AIRPARK, ACCESS ROAD / JIMMY STEWART AIRPORT

At the request of Ron Anderson, Chairman of the Indiana County Airport Authority, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to award a contract in the amount of \$994,000.00 to Ligonier Construction Company, Laughlintown, PA as the low bidder on the construction of an access road to a proposed Airpark at the Airport. The Airpark will offer sites for businesses to construct new and larger hangars at the Airport. The Pennsylvania Redevelopment Assistance Capital Program (RACP) is providing funding for the project. Commissioner Ruddock asked who will be administered this project. It will be administered through the Office of Planning & Development. Commissioner Ruddock said this is a significant part of the necessary business upgrades of the airport for it to be successful.

CHANGE ORDER #4 — INDIANA BOROUGH INDIANA DOWNTOWN SEGMENT B2 ECONOMIC DEVELOPMENT PROJECT

At the request of the Office of Planning & Development, E.G. & G., Inc. and the Borough of Indiana, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Change Order #4 with M and B Services, LLC on the Downtown Segment B2 Economic Development Project. Change Order #4 in the amount of \$58,398.08 is for an adjustment in contract price due required traffic signal modifications at the Philadelphia Street and 7th Street intersection. Design of the required traffic signal modifications was not complete by Penn Dot at the time of bidding. The revised contract amount with M and B Services, LLC with approval of Change Order #4 will be \$936,328.04. This additional cost shall be covered by the Borough of Indiana's project contingency funds.

CONTRACT AWARD — INDIANA COUNTY HOME PROGRAM

At the request of the Office of Planning and Development and NCCDC, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with Upstreet Architects, Inc. of Indiana, PA. The contract is to provide design, bidding and construction phase services for the Homeless Veterans Housing Project located on Clinton Street in White Township. The contract amount is for \$55,000.00 and will be funded through Indiana County's 2011 HOME Program Contract. The project will construct six permanent housing units for homeless veterans. The facility will consist of five (5) one-bedroom units and one (1) two-bedroom unit. The architectural services will be funded by Indiana County's 2011 HOME contract.

RESOLUTIONS COOPERATION AGREEMENTS — 2013 CDBG

At the request of the Office of Planning and Development a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to adopt the Resolutions to approve entering into Cooperation Agreements with Montgomery Township and ICMSA. The Commissioners will allocate funding of \$196,000.00 from the 2013 CDBG Entitlement program and apply on their behalf for \$375,000.00 of CDBG Competitive funds for the Arcadia Water Treatment Compliance Project. The proposed project is located in Montgomery Township and will be undertaken through ICMSA that owns and operates the Arcadia Water System.

EXCESSIVE FORCE POLICY — 2013 CDBG

At the request of the Office of Planning & Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to adopt an Excessive Force Policy. This policy is in compliance with Federal regulatory requirements mandated by the US Department of Housing and Urban Development and by the Pennsylvania Department of Community and Economic Development for all Community Development Block Grant recipients. The Congress of the United States passed Section 104(1) of Title 1 of the Housing and Community Development Act that states no CDBG funds may be obligated or expended by any unit of general local government that fails to adopt and enforce an Excessive Force Policy. This policy prohibits the use of excessive force by local law enforcement agencies within its jurisdiction against individuals engaged in nonviolent civil rights demonstrations; or fails to adopt and enforce a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction. The attached resolution was reviewed by Attorney Mike Clark and Melissa Miller, Human Resources Manager.

2013 INDIANA COUNTY CDBG THREE YEAR PLAN — RESOLUTION

At the request of the Office of Planning & Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a resolution of the County of Indiana approving the project scope and the three-year plan of the County-wide needs priorities for the 2013 Non-Entitlement CDBG application. Indiana County will submit the Arcadia Water Treatment Plant and County wide Lateral Assistance Projects for funding. The 2013 Indiana County Entitlement allocation is \$256,834.00 and is due to the Pennsylvania Department of Community and Economic Development by September 20, 2013.

CONTRACT WITH VOLUNTEER CENTER OF INDIANA COUNTY...EVERGREEN CONSERVANCY / HUMAN SERVICES

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Evergreen Conservancy to be added to the Indiana County Human Services Volunteer Listing as a volunteer in Indiana County. Commissioner Ruddock commented that this is an excellent addition to the list as they have helped with improving the quality of water and education of youth to make the community environmentally sound and safe.

MEMORANDUM OF UNDERSTANDING BETWEEN INDIANA COUNTY EMERGENCY MANAGEMENT AGENCY AND PA 2-1-1 SOUTHWEST / HUMAN SERVICES

At the request of Tom Stutzman, Director of Emergency Management Agency, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Memorandum of Understanding between Indiana County Emergency Management Agency and PA 2-1-1 Southwest subject to review by Solicitor Michael Clark. Mr. Stutzman explained that this MOU allows communications between 2-1-1 and 9-1-1. This will guarantee that if a disaster occurs Indiana County can utilize their services. This will put 2-1-1 in a position that financially they can recoup any costs should there be a Presidential Declaration.

INDIANA COUNTY HUMAN SERVICES PLAN FY 2013-2014 / HUMAN SERVICES

At the request of Dr. Bonni Dunlap, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the Indiana County Human Services Plan for FY 2013-2014. Dr. Dunlap explained that in accordance with Act 80 of 2012 the Pennsylvania Department of Public Welfare requires counties to submit the Human Services Plan in a consolidated fashion that incorporates certain funds received within the plan. Those funds are the Mental Health Community Based Services, Behavioral Health Services Initiative, Intellectual Disabilities Community Based Funded Services, Child Welfare Special Grants, Act 152 Funding, Homeless Assistance Program Funding, and Human Services Development Funds. Because of the jointers involved, certain pieces of this plan will be approved by one county. Armstrong County will submit the Behavioral Health and Developmental Program and Drug & Alcohol Program and for future years it will be on a rotation for approval. Indiana County is submitting for the Human Services Development Fund, Homeless Assistance Programs and Children and Youth Special Grants.

AGREEMENT...KALEIDOSCOPE FAMILY SOLUTIONS FY 2013-2014 / BDHP

At the request of Tammy Calderone, Director of the Armstrong Indiana Behavioral and Developmental Health Program, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Kaleidoscope Family Solutions for home and community habilitation support for FY 2013-2014.

GUARDIAN AD LITEM CONTRACT...MARK BOLKOVAC, ESQUIRE / CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve an agreement with Mark Bolkovac for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$70.00 per hour and \$90.00 per hour as substitute solicitor.

SOLICITOR CONTRACT...JENNIFER SZALKOWSKI, ESQUIRE / CYS

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a contract with Jennifer Szalkowski in the amount of \$55,879.00 per year. She will represent CYS for dependency proceedings.

BOARD APPOINTMENTS...CITIZEN'S ADVISORY BOARD

At the request of Paula McClure, Director of Children & Youth Services, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to appoint the following to the Citizen's Advisory Board; terms to expire August 2014:

Robert Jones, Debra Faloon, Karen King, Kathy Armstrong, Dawn Frederick, Larry D. Davis, Jr., Helen Mack, Lesley Simmons, Connie Hill, Stephen Lowman, Michele Greenawalt, Pamela Voytek, Judy Woods, Tammy Shetler, Sarah Ross

BID AWARD...CHILDREN & YOUTH SERVICES HVAC REPLACEMENT (082313) / MAINTENANCE

At the request of Bill Sink, Maintenance Director, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the low bid received from Marc Services in the

amount of \$27,500.00 for the replacement of the HVAC system at the Children & Youth Services Building located at 350 N. 4th Street. The cost of the unit is 80% reimbursable from the state with the remaining 20% being paid out of the Capital Improvement Fund.

ARBITRATION AWARD... INDIANA COUNTY COURT ASSOCIATION OF PROFESSIONAL EMPLOYEES (ICAPE)

At the request of Melissa Miller, Assistant Chief Clerk/Human Resources Director, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to acknowledge the Arbitration Award for the probation officers who are under the Indiana County Court Association of Professional Employees (ICAPE). It is a four year package that contains the same healthcare agreement approved for the other union and non-union staff. The arbitrator awarded an increase in the paid work day by 15 minutes per day in each of the four years of the agreement. This increase is in lieu of an across the board wage increase during that term.

COURTHOUSE CLOSED... MONDAY SEPTEMBER 2, 2013 LABOR DAY HOLIDAY

The Courthouse will be closed on Monday, September 2, 2013 in observance of the Labor Day Holiday.

OTHER BUSINESS

Commissioner Ruddock commented that Congressman Bill Shuster and Lieutenant Governor Jim Cawley were in Indiana County regarding the manufacturing industry by visiting Specialty Tire and HW Global. This is a strong concern for the Board to maintain the integrity of jobs in Indiana County. With the loss of Polyvision, Gorell and possibly Dlubik it is hard to replicate these losses. He said we are hard at work and rely on our congressional and legislative leaders to help us and also applauded the Chamber of Commerce in attracting new businesses into the community. He said that Lieutenant Governor Cawley also visited the Indiana County Fair during his visit. The agricultural community is an important part of Indiana County and the leading draw for the economic base.

NEXT REGULAR MEETING... SEPTEMBER 11, 2013 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 11, 2013 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:22 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman