

**COMMISSIONERS' MEETING MINUTES**  
**DECEMBER 18, 2013**

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners' Hearing Room.

**ROLL CALL**

Chairman Rodney D. Ruddock, present                      Commissioner David S. Frick, present  
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Rinebold and Josh Widdowson.

**PLEDGE OF ALLEGIANCE**

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...DECEMBER 11, 2013**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the minutes of December 11, 2013 as submitted.

**PUBLIC COMMENT**

There was no public comment.

**SPECIAL RECOGNITION**

This meeting was David S. Frick's last meeting as County Commissioner. Mr. Joe Pittman was present representing Senator Don White and read a proclamation that was issued by the Senate. He said it was an honor to be present to recognize Dave not only for his position as Commissioner over the ten years but also as a school board member and his tireless service to the community. Mr. Pittman also said even though he will be losing the title of Commissioner at the end of this year, he said he is certain his service star community will continue in many wonderful ways.

Commissioner Ruddock said a certificate was also received from the U.S. Senator Pat Toomey. Also, on behalf of Indiana County, Commissioners Ruddock and Evanko presented Dave with a Plaque that said: "Indiana County Outstanding Community Leadership. This award is presented to Commissioner David S. Frick. Commissioner Frick lived and honored a lifelong commitment to GOD, Country and Community. The Citizens of Indiana County thank you for your faithful 10 years of service as Indiana County Commissioner, 2004 – 2013. Presented on this day, December 18, 2013.

Commissioner Frick thanked everyone and said that everyone here today and also others along the way have made this a grand experience. This is a learning experience that he would like everyone to have.

### **RECOGNITION OF CLARK METAL**

Commissioner Evanko recognized Clark Metal, Blairsville, PA as they received an award from the Tri-County Workforce Investment Board as a business who exemplified their business and workforce collaboration to promote their business in the region and outside the region.

### **AGREEMENT BETWEEN VALUE BEHAVIORAL HEALTH OF PA, INC. (VBH-PA) AND THE COUNTIES OF ARMSTRONG, BUTLER, INDIANA, LAWRENCE, WASHINGTON AND WESTMORELAND / BDHP**

At the request of Tammy Calderone, Director of BDHP, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve an agreement between Value Behavioral Health of PA, Inc. and the counties of Armstrong, Butler, Indiana, Lawrence, Washington and Westmoreland. She explained that based upon the due diligence review conducted by Independent Consultants at the request of the HealthChoices Administrative Board. It was recommended that all SW-6 counties re-contract with Value Behavioral Health of PA to remain as the vantage care organization for the SW-6 counties. She explained that language has been included in the agreement requiring VBH-PA to develop and implement a corrective action plan responsive to the due diligence survey. The term of this agreement is four years beginning January 1, 2014 through December 31, 2017. There is an option for an extension at the end of the contract term that it can be extended for an additional four years.

### **ADMINISTRATIVE SERVICES AGREEMENT BETWEEN SOUTHWEST BEHAVIORAL HEALTH MANAGEMENT, INC. AND INDIANA COUNTY / BDHP**

At the request of Tammy Calderone, Director of BDHP, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve an Administrative Services Agreement between Southwest Behavioral Health Management, Inc., and Indiana County for the provision of consulting services, support services, financial management and oversight of the HealthChoices program for the SW-6 collaboration of counties. She explained that since Indiana County is a member of the SW-6 collaboration, the collaboration has charged Southwest Behavioral Health Management to secure the required risk coverage instruments and to establish, maintain, and manage financial accounts for the HealthChoices Program. This agreement is the same as the 2012 agreement but includes a 3% administrative fee increase year. The estimated annual amount of this contract funded with HealthChoices dollars is \$183,000.00 and no county match required. The term of the agreement is for four years beginning January 1, 2014 through December 31, 2017.

### **OBSTRUCTION REMOVAL PROJECT – INDIANA COUNTY/JIMMY STEWART AIRPORT**

At the request of Tom Robertson and the Indiana County Airport Authority, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to accept a revised aviation tentative allocation proposing Federal and State participation in the amount of \$116,768.00 to identify obstructions and acquire easements for the future installation of an Instrument Landing System at the Airport. Additionally, this request includes approval of a grant request to the PA Bureau of Aviation for the funding in the amount of \$116,768.00. The allocation has been decreased from an allocation of \$117,000.00 accepted by the County Commissioners on September 10, 2012. The allocation will require a local share of costs in the amount of \$2,995.00. The Airport Authority will provide the local share.

**CHANGE ORDER #1 – AIRPARK ACCESS ROAD – INDIANA COUNTY/JIMMY STEWART AIRPORT**

At the request of Tom Robertson and the Indiana County Airport Authority, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Change Order #1 with Ligonier Construction Company for the Airpark Access Road at the Airport. The Change Order is for an additional \$6,018.00 to install sewer laterals for the building sites and install concrete risers for drainage in the road. The project and the Change Order work are being funded through a Redevelopment Capital Assistance Program Grant.

**BUDGET REVISION #2 – 2011 ESG-SECOND ALLOCATION**

At the request of Luann Zak on behalf of the Office of Planning & Development and ICCAP, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve Budget Revision #2 for the 2011 ESG-Second Allocation Program (Emergency Solutions Grant). The requested revision is an adjustment of budget line items within the Rapid Re-Housing Services contract line that has an allocation of \$205,190.00. Within the \$205,190.00 Rapid Re-Housing Services contract line a revision is requested for the Financial Assistance Activity.

The request is to eliminate the allocations of utility payments (\$3,629.00) and utility arrearages (\$1,500.00), and the unexpended funds in the utility deposits (1,942.00). The \$7,071.00 from these line items is to be re-allocated to the rental vouchers and security deposits amounts. The rental voucher line will be increased by \$4,571.00 from \$116,200.00 to \$120,771.00. The security deposits line will be increased by \$2,500.00 from \$11,000.00 to \$13,500.00. No changes are requested in the approved contract budget with the Commonwealth. This is a programmatic revision only.

The revision is requested to reflect actual program costs. ICCAP originally anticipated that utility funds would be needed by program participants. However, because the Fair Market Rents for Indiana County are so low that the landlords that have agreed to work with ICCAP in the rapid re-housing program have lowered their rents and have agreed to include all utilities in the monthly rent in order to meet the Fair Market Rent requirement. The re-allocation of these funds will allow the program to assist four additional households with obtaining permanent housing.

Commissioner Evanko applauded the landlords for their assistance in this program.

**HOME 2013 – RESOLUTION TO FILE APPLICATION**

At the request of Luann Zak on behalf of the Office of Planning & Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Resolution authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for U.S. Department of Housing and Urban Development HOME Program funds. The application request will be for \$500,000.00 to continue the County's Affordable Homeownership Program and accessibility modifications activities for disabled residents. This request includes approval for Commissioner Ruddock to sign all necessary application forms. Applications are due by December 20, 2013.

**CONTRACT AWARD – INDIANA REGIONAL MEDICAL CENTER POWER HOUSE INFRASTRUCTURE UPGRADE PROJECT**

At the request of Dave Morrow on behalf of the Office of Planning & Development, Stantec Architecture and Engineering, LLC and Indiana Regional Medical Center, a motion was made by

Mr. Frick, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with the Limbach Company LLC for the Indiana Regional Medical Center Power House Infrastructure Upgrade Project. The contract award in the amount of \$3,098,000.00 is for upgrading central systems, relocating chillers, adding a new emergency generator and expanding the Power House. This project is being funded with RACP grant funds and IRMC funds. Commissioner Ruddock noted that there are no county funds being used for this grant and is being funded through RACP grant funds and IRMC. Indiana County is administering the project on behalf of IRMC.

### **LIQUID FUELS ADMINISTRATION**

At the request of Byron Stauffer, Director of the Office of Planning and Development, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the following action for the administration of County Liquid Fuels funding:

1. Request approval to submit to PennDOT District-10 the necessary authorization for a \$600,000.00 Application for Encumbrance of Liquid Fuels Funding for eligible road and bridge projects.

Mr. Stauffer said this is a blanket encumbrance and he will come back to the board with specific projects in the coming months.

### **PRIVATE PROVIDER CONTRACTS FY 2013-2014 / CYS**

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Ms. Evanko, seconded by Mr. Frick and unanimously carried to approve a Private Provider Contract with LifeSpan Family Services of PA, Punxsutawney, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis.

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Ms. Evanko, seconded by Mr. Frick and unanimously carried to approve a Private Provider Contract with Mars Home for Youth (MHY Family Services) Mars, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis.

### **TOWER LEASE AGREEMENT...CELLCO PARTNERSHIP d/b/a/ VERIZON WIRELESS / EMA**

At the request of Tom Stutzman, EMA Director, a motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a Tower Lease Agreement with Celloco partnership d/b/a Verizon Wireless. It is noted that because the money for the projects was borrowed with non-taxable dollars, the county needs to be careful in receiving revenues in excess of 10% of the borrowed money. The motion is pending review of Mark Lundquist, Financial Advisor, Michael Clark, County Solicitor and Christopher Brewer, Bond Council for the County.

As part of this agreement, Verizon Wireless will be installing antennas at an elevation of 230' on this tower. Verizon is responsible for any structural enhancements that need made to support thin installation. Within the County's leased compound space, Verizon Wireless will be placing a 30' x 116' equipment shelter which will house their equipment as well as a generator and fuel system.

This agreement calls for payments to the county as follows: a one-time lump sum payment of \$1,500.00 for administrative costs. Annual recurring payments, year one of \$21,600.00 with annual increases of 2% in each of the five years of this agreement. The agreement has an automatic renewal of four, five-year terms. Re-negotiation and termination clauses are included for various situations that could arise including interference with Public Safety Communications systems. The County is bound by its agreement with Banks Township to share 40% of the income derived the annual lease payments with the township. The County's share of year one's payment is \$12,960.00, the Township's share is \$8,640.00. In year 2014 the County's monthly share will be \$1,800.00 and the Township's monthly share will be \$720.00.

### **CONTRACT...HUMANE SOCIETY**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve a one year contract with the Indiana County Humane Society. The County will provide \$40,000.00 to help offset their service costs specific to managing stray animals. The term is from January 1, 2014 through December 31, 2014. They are currently being housed on county property adjacent to the Emergency Management Agency and will soon be re-locating at a new facility on Airport Road. It is noted once they re-located this contract will be terminated.

### **2014 GENERAL FUND BUDGET**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the 2014 General Fund Budget as follows:

Opening Balance - \$775,705.00  
Total Revenues - \$31,500,938.00  
Total Expenditures - \$32,276,643.00

The real estate tax will remain the same. This will allow a real-estate tax rate of 37.40 mills. 7.40 mills of 37.40 are applied to debt service which the remaining millage of 30.0 is the general operating fund. The per-capita tax rate will remain at \$5.00.

Commissioner Ruddock noted that the budget has been reduced by \$59,436.00 as was put on display. This was as result of re-negotiations with our Healthcare Provider on the fees applied because of the Affordable Healthcare Act.

### **2014 PROPOSED CAPITAL BUDGET**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the 2014 Capital Fund Budget as follows:

The total Revenues - \$19,000.00  
Capital Improvements Fund Balance - \$209,204.00  
Capital Fund Expenditures - \$228,204.00

**2013 PROPOSED LIQUID FUELS BUDGET**

A motion was made by Mr. Frick, seconded by Ms. Evanko and unanimously carried to approve the tentative 2013 Liquid Fuels Budget as follows:

Total Revenues - \$651,085.00  
Liquid Fuels Fund Balance - \$658,512.00  
Liquid Fuels Expenditures - \$1,309,597.00

**COURTHOUSE CLOSED...DECEMBER 25, 2013 CHRISTMAS DAY HOLIDAY AND JANUARY 1, 2014 NEW YEAR'S DAY HOLIDAY**

Commissioner Ruddock announced that the Courthouse will be closed on December 25, 2013 and January 1, 2014 in observance of the Christmas and New Year's Day Holidays.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...JANUARY 8, 2014 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, December 18, 2013 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:10 a.m.

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Patricia A. Evanko, Secretary

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Rodney D. Ruddock, Chairman