

**COMMISSIONERS' MEETING MINUTES**  
**JANUARY 22, 2014**

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:38 a.m. in the Commissioners' Hearing Room.

**ROLL CALL**

Chairman Rodney D. Ruddock, present                      Commissioner Michael A. Baker, present  
Commissioner Patricia A. Evanko, present

Also in attendance were Solicitor Michael T. Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Rinebold and Josh Widdowson.

**PLEDGE OF ALLEGIANCE**

Commissioner Ruddock asked John Somonick, who was recently appointed as an associated member to the Soil Conservation Board to lead those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...JANUARY 8, 2014**

A motion was made by Ms. Evanko, seconded by Mr. Ruddock and unanimously carried to approve the minutes of January 8, 2014 as submitted.

**PUBLIC COMMENT**

There was no public comment.

**PROCLAMATION...PENNSYLVANIA BLACK CONFERENCE ON HIGHER EDUCATION, INC.**

After a proclamation was read by Mr. Baker, a motion was made, seconded by Ms. Evanko and unanimously carried to commemorate the 44<sup>th</sup> Annual Pennsylvania Black Conference on Higher Education and proclaim our wish for a successful future building professionals and students for tomorrow's challenges. This proclamation was signed by the three Indiana County Commissioners and Indiana Borough Mayor, George Hood.

**2-1-1 UPDATE**

Commissioner Ruddock asked Dr. Bonni Dunlap to give an update on the 2-1-1 which has been available since February, 2013. She explained that since then, 839 calls have received from Indiana County zip codes. Females call more than males. Ages mostly range from 27 and 54. The top five needs are utilities, rental assistance, housing, food and employment. She explained they have been watching needs over the last 20 years and these needs are consistently the same except food. She said this is the first time she has seen food float to the top 5 needs. The United Way has provided the financial support for 2-1-1 and her office is the partner in monitoring it. Commissioner Ruddock said when we went into this we knew it was an important program. Commissioner Evanko said because of the way things are right now people are in need and don't know where to turn. This 2-1-1 will be there to help refer them to where they need to be.

### **CONTRACTS...DATABASE SHARING / HUMAN SERVICES**

Dr. Bonni Dunlap explained at a previous meetings, the Board approved contracts supporting a shared data base showing what services agencies are providing in Indiana County. She asked that the following three contracts be added:

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Creekside United Methodist Church to be on the shared database.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Grove Chapel Lutheran Methodist Church to be on the shared database.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Harmony Grove Lutheran Church to be on the shared database.

### **IRLF LOAN APPLICATION – INDIANA COUNTY DEVELOPMENT CORPORATION/ PLANNING**

At the request of Byron Stauffer, Director of the Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an Infrastructure Revolving Loan Fund (IRLF) loan in the amount of \$150,000.00 to the Indiana County Development Corporation (ICDC) for eligible project costs at two priority economic development initiatives of the ICDC, specifically at the Windy Ridge Business & Technology Park (White Township) and the 119 Business Park / Joseph Land Development (Center Township) to leverage funding through the Redevelopment Assistance Capital Program (RACP) and the U.S. Department of Housing & Urban Development (HUD) totaling at least \$4,690,000. The IRLF was established in 2002 with funding secured by Senator Don White through the Pennsylvania Department of Community and Economic Development. The IRLF program was specifically created to finance the up-front engineering and design services necessary for infrastructure projects and community facilities. The \$150,000.00 loan to the ICDC will provide interim financing for the engineering, design and permitting required to successfully deliver these projects. The IRLF loan will be for a 12 month term at 0% interest.

### **AMENDMENT NO. 1 – INSTALLMENT SALES CONTRACT – COMMERCE CENTER / PLANNING**

At the request of Byron Stauffer, Director of the Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Amendment No. 1 to the Installment Sales Contract, dated August 24, 2005, with the Indiana County Development Corporation (ICDC) for the acquisition of Lot 9 at the Indiana County Commerce Park, also known as Commerce Center, located in White Township. The motion also includes approval for Commissioner Ruddock to sign all necessary documents for the amendment. The requested amendment requests acknowledgement that no payments have been made to date and that the ICDC can defer making payments until September 1, 2015. The maturity date of the Installment Sales Contract specifies that all payments shall be made by December 31, 2016, which shall remain unchanged.

### **CONTRACT AWARD – DIAMOND DRUG REPACK PROJECT / PLANNING**

At the request of the Office of Planning & Development, Robson Architectural Services and Diamond Drug requested that the Board of Commissioners enter into four multi-prime contract agreements for a total project cost of \$1,200,124.00 for the Diamond Drug Repack project. The

contract awards are for renovations, alterations and modifications to electrical, plumbing, mechanical (HVAC) systems as well as reconfiguration of the existing floor plan at Diamond Drug located at 625 Kolter Drive, Indiana, PA.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Electrical Contract with Right Electric in the amount of \$479,700.00.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Plumbing Contract with Baer Services, Inc. in the amount of \$40,270.00.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Mechanical Contract with Reno Brothers, Inc. in the amount of \$248,154.00.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the General Contract with Fred Burns in the amount of \$432,000.00

This project is being funded through a Redevelopment Assistance Capital Program grant with interim financing being provided by the Indiana County Development Corporation with a loan through Indiana First Bank. The county will be administering the project.

LouAnn Bowser, Diamond's Chief Financial Officer, was present and explained that Remedy Repack is a FDA-registered drug re-packager that takes very large quantities of medical drugs and breaks them into smaller quantities of blister cards and directly or indirectly ships them to physicians, infirmaries, correctional institutions and other customers in about 45 states.

Commissioner Ruddock said this is a great opportunity to showcase one of the strongest businesses in Indiana County who deal with almost every state in the Union. He said they are very proud of family owned businesses and this business has demonstrated good employment strategies. Ms. Bowser said Diamond Drug employs approximately 840 people.

Commissioner Ruddock on behalf of the Board publicly thanked Gib & Joan Zilner for allowing the County to store the county's election equipment over the last 6 years saving the county approximately \$8,000 per month. Mr. Ruddock said the equipment requires a secure and climate controlled area that is accessible for the Election Team to work on the machines. He said the Zilners provided the space for free on a handshake agreement. Because of Remedy Repack use of the space, the equipment will be housed at the Recycling Center Building located along Route 119 in Homer City. The space is currently being renovated and it will also be at no cost to Indiana County.

#### **LEASE AGREEMENT...HOMER CITY BOROUGH / EMA**

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a lease with Homer City Borough. This agreement is for the lease of five portable radios with a total annual fee of \$2,960.40. This is a five year contract and at the end of this period the radios and all associated equipment become the property of Homer City Borough. The contract recovers the costs associated with the purchase of maintenance of this equipment over this period and provides the municipality with a cost effective way to get onto the radio system quickly. Mr. Stutzman said Homer City Borough may come to the county to ask for additional mobile radios in the ensuing years.

### **CONTRACT RENEWAL...GILMORE/TRAGUS / EMA**

At the request of Tom Stutzman, Director of EMA, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously to approve a contract renewal for 2014 with Gilmore/Tragus in the amount of \$60,000.00. Mr. Stutzman noted that Gilmore/Tragus is to be reimbursed for travel expenses should they travel to Indiana County. Gilmore/Tragus has been retained over the last several years as a grant writer for the radio project. They were significant in getting the \$1 million used for the fire service radio procurement. They have since submitted another grant for another \$1 million project that is part of the expansion of the radios system that would allow for high speed mobile data. This application has been submitted to the federal government through PEMA. Commissioner Ruddock said approval of the agreement is subject to review by Solicitor Michael Clark.

### **COOPERATION AGREEMENT BLACKLICK TOWNSHIP AND INDIANA COUNTY**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Cooperation Agreement between Blacklick Township and Indiana County. Indiana County will administer the T-560 Aultman Road Bridge Project "on behalf of" Blacklick Township. The County will also assist with 50% of the 5% local match required for the project. Commissioner Ruddock said when the bridges were reviewed for Indiana County they recognized that there were no county-owned bridges that had a priority of need more than what our townships bridges needed as higher priorities. The bridge that surfaced among the townships and borough bridges was the Aultman Bridge. Commissioner Ruddock said many times the 5% local match is substantial for many of the townships and boroughs to absorb.

### **TECHNICAL AND PRICE PROPOSAL FOR AULTMAN NO. 3 BRIDGE REPLACEMENT**

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Technical and Price Proposal for Aultman No. 3 Bridge Replacement Project as submitted by Gibson-Thomas Engineering to prepare and propose the scope of work.

### **AUTHORIZATOIN TO SELL SURPLUS VEHICLES**

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to authorize the sale of surplus vehicles that are no longer of use to the County. All items will be sold as is. They include:

- 1986 GMC Truck
- 1989 Chevrolet Truck
- 1990 Chevrolet Truck
- 2002 Chevrolet Blazer
- 1975(?) Artic Cat EL-Tiger 5000 (no title)

Bids will be received by the Indiana County Commissioners until 10:30 a.m. on Monday, February 10, 2014. Award of the bids will be on February 12, 2014.

**BOARD APPOINTMENT...TRI-COUNTY WORKFORCE INVESTMENT BOARD**

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the appointment of Mr. Walter Schroth, Indiana, PA to the Tri-County Workforce Investment Board; term to expire September 30, 2015.

**OTHER BUSINESS**

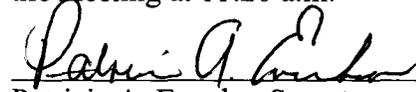
Dr. Bonni Dunlap said that an AmeriCorps member of her office conducted a school supply drive for the ARIN Homeless Initiative Program. She reported that 5,844 items have been collected.

**NEXT REGULAR MEETING...FEBRUARY 12, 2014 AT 10:30 A.M.**

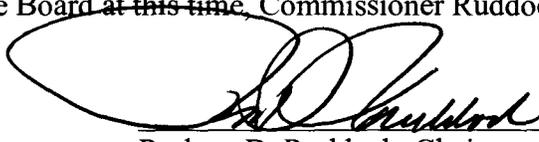
The next regular scheduled Commissioners' Public meeting will be held on Wednesday, February 12, 2014 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:20 a.m.



Patricia A. Evanko, Secretary



Rodney D. Ruddock, Chairman