

**COMMISSIONERS' MEETING MINUTES**  
**MARCH 12, 2014**

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

**ROLL CALL**

Chairman Rodney D. Ruddock, present  
Commissioner Patricia A. Evanko, present

Commissioner Michael A. Baker, present

Also in attendance were Solicitor Edwin Clark, Chief Clerk Robin Maryai, and others. Members of the news media present were Randy Wells, Greg Reinbold and Josh Widdowson.

**PLEDGE OF ALLEGIANCE**

Commissioner Ruddock asked 4-H Member, John Clark Brunner to lead those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...FEBRUARY 26, 2014**

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the minutes of February 26, 2014 as submitted.

**PUBLIC COMMENT**

There was no public comment.

**PROCLAMATION...PENNSYLVANIA 4-H WEEK**

After a proclamation was read by Mr. Baker, a motion was made, seconded by Ms. Evanko and unanimously carried to proclaim March 16 – 22, 2014 as "Pennsylvania 4-H Week" in Indiana County. Gary Sheppard, Director of Penn State Extension Office, was present recognized the 4H Leader Connie Brunner and thanked the volunteer leaders of the program for their work in the county and the state and also the Board for their support of the program.

**AGREEMENT...COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF CORRECTIONS / JAIL**

At the request of Warden Sam Buzzinotti, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve an agreement between the Commonwealth of Pennsylvania and the County of Indiana under the Prison Rape Elimination Act (PREA). PREA requires county jails to establish a mechanism for individuals to report allegations of sexual abuses occurring at county correctional facilities. The Department of Corrections will provide the County with a telephone number and it will be posted at locations within the correctional facility.

**RIGHT OF WAY...PEOPLES TWP, LLC / JAIL**

At the February 26, 2014 public meeting, the Right of Way for Peoples TWP, LLC was tabled until there was further discussion with the Warden and also the compensation to County. The Warden is in agreement of the right of way and the compensation to the county was increased to \$2,000.00 from \$1,250.00. A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the right of way with Peoples TWP, LLC as amended.

Ms. Melinda Zhukas from Peoples TWP, LLC was present and thanked the Board for their support of the right of way. The right of way is adjacent to Fyock Road on property owned by Indiana County located at the jail. A 10' x 15' site is needed in which they would place regulating and metering equipment within a fenced area.

**RESOLUTION...SUPPORTIVE SERVICES FOR VETERANS HOMELESS FAMILIES / HUMAN SERVICES**

At the request of Dr. Bonni Dunlap, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Resolution for a Veterans Supportive Services for Homeless Veterans and Families Grant. Dr. Dunlap explained that Indiana County is part of a multi-county joinder in submitting an application for consideration to be funded. This grant would provide supportive services such as rent, moving costs, child care or whatever is needed to get veterans families into permanent housing. The grant application is being submitted with other counties in southwestern Pennsylvania with Westmoreland as the lead county. Dr. Dunlap said this is a competitive grant and we will be applying under another category which gives us a greater chance of receiving the grant.

**CONTRACT WITH VOLUNTEER CENTER OF INDIANA COUNTY...SOCIETY OF ST. VINCENT DE PAUL / HUMAN SERVICES**

At the request of Dr. Bonni Dunlap, Director of Human Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Society of St. Vincent De Paul to be added to the Indiana County Human Services Volunteer Listing as a volunteer in Indiana County.

**MORTGAGE SATISFACTION...INDIANA COUNTY COMMUNITY ACTION PROGRAM / ICCAP**

At the request of Michelle Faught, Director of Indiana County Community Action Program, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a mortgage satisfaction for a property owned by the Indiana County Community Action Program located in Blairsville Borough. The mortgage was taken out on August 31, 1994 for this property between the Indiana County and ICCAP. Ms. Faught explained the HOME Grant Funds were used to rehabilitate the property. The funds were received over a 15 year time period in the amount of \$185,107.00. In 2009 all HOME program requirements attached to the mortgage were met by ICCAP and Indiana County and the final project closeout report was submitted PHFA in 2010.

**CHANGE ORDER...SALSGIVER, INC./ EMA**

At the request of Linda Artman, 9-1-1 Coordinator, and on behalf of Indiana County Emergency Management Agency, at the recommendation Motorola, Capital Area Communications and L.R. Kimball & Associates, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a change order with Salsgiver, Inc. in the amount of \$58,125.00 with an annual recurring cost of \$1,270.00 for maintenance over the next 10 years. The onetime cost would come from the project fund budget with the recurring costs to be paid from county general fund budgets over the next 10-years. This requested change will provide two strands of dark fiber optic connectivity between the County's Penn View Tower and the Kiski Tower for specific use by the county. The original contract called for sharing lit fiber along this path. This upgrade to service will guarantee our bandwidth for the Public Safety Radio project and any future growth of this network.

Commissioner Baker commented that this upgrade will replace leased, lit service that was originally proposed under the Salsgiver's contract thereby eliminating the potential failure of any equipment not under the direct control of the Indiana County EMA and our service contractors. Commissioner Ruddock said this is a smart move by the county to have its own ownership of the fiber optic.

#### **CONTRACT...ESSENTIAL MANAGEMENT SOLUTIONS, LLC / EMA**

##### **Wireless/Wireline Fund Management**

At the request of Linda Artman, 9-1-1 Coordinator a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Essential Management Solutions, LLC (EMS) in the amount of \$30,000.00. With the continuation of this contract with EMS they, will continually seek better ways to solicit and manage the 9-1-1 funds. Last year EMA began working with EMS to identify areas where the county could seek additional reimbursement for costs associated with the provisioning of 9-1-1 service in Indiana County. The cost for this contract has been included in the 2014 9-1-1 General Fund Budget.

#### **CONTRACT...ESSENTIAL MANAGEMENT SOLUTIONS, LLC / EMA**

##### **Trennial Plan Preparation**

At the request of Linda Artman, 9-1-1 Coordinator a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Essential Management Solutions, LLC (EMS) in the amount of \$9,500.00. EMS will assist the County in writing and submission of the triennial plan to PEMA and the PUC. This plan is due to be submitted by June 1, 2014. The cost of this contact is included in the 2014 9-1-1 general fund budget"

#### **PRIVATE PROVIDER CONTRACTS FY 2013-2014**

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with Justice Works YouthCare, Inc., Pittsburg, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. This contract addendum will be utilized when a Family Finding results into a Family Group Decision Making Conference. To save costs, Children & Youth Services will be charge the Family Finding hourly rate of \$59.60 per hour instead of Family Group Decision Making Conference Rate of \$3,000.00.

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with Neuropsychiatric Associates, Inc. P.C., Indiana, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide Psychiatric & Psychological Evaluations, Psychological testing and provides court testimony.

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with Children's Aid Home Programs of Somerset County, Somerset, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide group home services to children ages 12-18 and Foster Care Services to children ages birth to 21.

At the request of Holly Moyer-George, Fiscal Technician II at Children & Youth Services, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Private Provider Contract with George Junior Republic in Pennsylvania, Grove City, PA for FY 2013-2014 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. The provide group home, residential, special needs, D & A, diagnostic, shelter, crisis intervention and intensive supervision services to delinquent and dependent males ages 8 to 18.

**2011 INDIANA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – BUDGET REVISION #1**

At the request of Luann Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Budget Revision #1 for the 2011 CDBG contract for the Homeless Veterans Housing Project. The revision is necessary to cover unanticipated expenses due to the purchase of an adjacent property that houses a structure requiring demolition. The original CDBG project proposal did not include demolition work. The contract revision will permit CDBG funds to be utilized. The CDBG contract budget line item is “Acquisition of Real Property” that was allocated \$175,000.00 and will remain funded for the same amount. Expenses from this line item include property acquisition, demolition, appraisals, surveys, civil engineering, geotechnical tests, environmental audits, legal fees and any other eligible associated costs. Sufficient CDBG funds are available to cover the additional demolition costs.

Commissioner Ruddock said this is a great step and commends Luann Zak for her work on the project. This purchase will give more room to maneuver, a better plot layout for parking and it will allow direct connection with the Chevy Chase Community Action Center. It is a community endeavor and he is really excited about this project.

**INDIANA COUNTY ACT 13 IMPACT FEE DISTRIBUTION – 2012**

Mr. Byron Staffuer, Director of the Office of Planning & Development, was present and explained that Indiana County has received its notification from the Pennsylvania Public Utility Commission (PUC) of the Act 13 Impact Fee Distribution for 2012. The Act 13 Impact Fee Distribution is based on an eligibility formula utilizing a complicated series of criteria based on unconventional gas wells. The PUC has determined for 2012 that there are 33 eligible unconventional gas wells (Vertical = 4; Horizontal = 29; Total Ineligible = 9) that are located in Indiana County. Under Section 2314(d)(1) of Act 13, Indiana County has been allocated \$217,524.32. These funds must be used for one of the thirteen criteria outlined in Act 13 under this section.

Upon an examination of the thirteen criteria under Section 2314(d)(1) and a review of the needs of the County to support various projects and initiatives, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the following expenditures/projects

- Criteria 2 – \$20,000.00 – Funding for the member municipalities under the Sewage Enforcement Agency and the Indiana County Municipal Services Authority to assist with services related to sewer system construction, reconstruction, maintenance and repair;

- Criteria 3 – \$24,500.00 – Funding for the Indiana County Fire Academy to assist with emergency preparedness, public safety, fire services; equipment acquisition and other services;
- Criteria 7 – \$10,000.00 – Funding for the Redevelopment Authority of Indiana County for projects to increase the availability of safe and affordable housing to residents;
- Criteria 9 – \$30,000.00 – Funding for the delivery of social (human) services;
- Criteria 11 – \$108,024.32 – Deposit into County’s capital reserve fund to be used solely for a purpose set forth in Act 13 of 2012;
- Criteria 12 – \$25,000.00 – Funding for the Central Allegheny Challenger Learning Center to be located on the campus of the Indiana County Technology Center.

Julia Trimarchi Cuccaro was present and thanked the board for their generosity. She said they are predicting in Pennsylvania that there might be as many as 100,000.00 over the next 5-10 years in the Marcellus industry. They are technical jobs that will require more math, science and highly technical studies. The Challenger program will be a portal to introduce students into a more academic learning.

**MARCELLUS SHALE LEGACY FUND**

Mr. Ruddock explained that a portion of the Act 13 Impact Fee has been allocated to the Indiana County Parks & Trails in the amount of \$74,777.00. This funding will support projects for the county parks. A motion was made by made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the following allocation:

- Hoodlebug Trail Resurfacing Project - \$64,777.00
- Saltsburg Borough Planning Project related to Parks, Trails and Recreation initiatives - \$10,000.00

**ENGINEERING AGREEMENT / T-460 AULTMAN BRIDGE #3**

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the Engineering Agreement for T-460 Aultman Bridge #3 in the amount of \$386,118.99. This bridge is owned by Blacklick Township and Indiana County has agreed to administer the project on behalf of Blacklick Township. Indiana County is sharing the 5% match equally with Blacklick Township for the project.

**POLL WORKERS FOR THE MAY 20, 2014 GENERAL PRIMARY ELECTION**

Robin Maryai, Chief Clerk, explained the need for poll workers in Blairsville Ward #2 and Indiana #3/2. Anyone interested may contact her in the Commissioner’s Office.

**OTHER BUSINESS**

Dr. Bonni Dunlap announced Family Fun Fest day on Saturday, March 29, 2014 from 10:00 a.m. to 3:00 p.m. at the Indiana Mall. There will be exhibits and food available that day.

Luann Zak said at a public meeting Mullin & Lonergan Associates, Inc. of Pittsburgh, PA presented a power point of the findings and needs assessment of the Indiana County Housing Plan. She explained that from the data that was collected they will come up recommendation

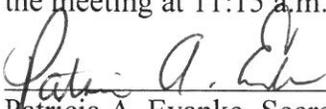
and action plan. There will be a third meeting and then they will make a recommendation of what the county housing plan will be.

**NEXT REGULAR MEETING...MARCH 26, 2014 AT 10:30 A.M.**

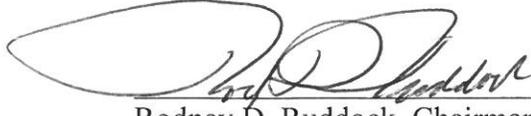
The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 26, 2014 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:15 a.m.



Patricia A. Evanko, Secretary



Rodney D. Ruddock, Chairman