

wants to encourage the Pennsylvania State Coroner's Association to get on board with this to make sure that every possible donor family is offered the opportunity to become donor families.

Commissioner Ruddock said that Mike has been a leader in the State regarding organ donor and said it is fitting he gets recognition for what he has done as a former a coroner and now as commissioner.

PROCLAMATION...FAIR HOUSING MONTH

After a proclamation was read by Ms. Evanko, a motion was made, seconded by Mr. Baker and unanimously carried to proclaim April as Fair Housing Month in Indiana County so as to bring the attention of the County's residents, their right to live where they want without prejudice and discrimination. That it is against the law to discriminate in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, age, familial status, handicap or disability.

GRANT...INTERMEDIATE PUNISHMENT PROGRAM / PROBATION

At the request of Michael Hodak, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a grant through the Pennsylvania Commissioner of Crime & Delinquency for the Restrictive Intermediate Punishment Program in the amount of \$271,335.00.

CONTRACT FOR FORESTRY SERVICES...OBSTRUCTION REMOVAL PROJECT / JIMMY STEWART AIRPORT

Tom Robertson, Airport Manager, was present and explained that Bureau of Aviation evaluated the airport and they found several obstructions on the airport property that need to be removed. He explained that trees have been identified as obstructions and the BOA has determined that Runway 29 be closed immediately for night operations until the trees are removed.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with Babyak Forestry Services for an obstruction removal project at the Airport. Forest marketing services will be performed under the contract for a fee of 10% of the accepted bid for the saw timber and 15% of the amount received for the pulp wood.

OBSTRUCTION REMOVAL PROJECT / JIMMY STEWART AIRPORT

Tom Robertson, Airport Manager, explained that since trees have been identified as obstruction and need to be removed for a precision landing approach to the Airport, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to advertise for bids for the sale and cutting of timber at the Jimmy Stewart Airport. Mr. Robertson said that once the trees are removed, night operations of Runway 29 can be reopened.

Commissioner Ruddock asked if any of these obstructions are on property other than airport property. Mr. Robertson said they are only on airport property.

OBSTRUCTION REMOVAL GRANT,...JIMMY STEWART AIRPORT

At the request of Tom Robertson, Airport Manager, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to accept a tentative allocation from the PA Bureau of Aviation for grant funds for the next phase of the obstruction removal project at the Airport. The project funding includes a Federal share of \$186,000.00 and a State share of \$10,333.00. The

local share is \$10,333.00 and will be provided by the Airport Authority. Mr. Robertson said that this grant will cover survey work to put back monuments that were removed during excavation phase of the runway.

RESOLUTION...INTERIM LOAN FROM S&T BANK TO THE INDIANA COUNTY AIRPORT AUTHORITY / JIMMY STEWART AIRPORT

Ron Anderson, Chairman of the Airport Authority was present and explained that the Airport is seeking an interim loan through S&T Bank which would be secured by and payable solely from the proceeds of the RCAP grant. Proceeds of the loan would be used by airport to pay contract work that has been performed and will be performed for the ongoing Airport project and to repay the County for moneys previously advanced by the County on behalf of the Airport Authority.

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a resolution allowing the Airport to obtain an interim loan in the amount of \$1,626,000.00 from S&T Bank. The purpose is to provide a bridge loan to finance some of the remaining costs of the Airport project and reimburse the County for moneys previously advanced for the benefit of the Airport. The loan will be solely secured by and payable from the RACP grant monies.

Commissioners Ruddock said this will allow the airport to be finalized by fall of 2015. We are getting significant support for the BOA and the Secretary of Transportation. The next step will be to revisit the business plan for the airport to encourage development there and take full advantage of the improvements.

ENDORSEMENT OF THE PENNSYLVANIA STATEWIDE HISTORIC PRESERVATION PLAN

At the request of Zack Norwood, on behalf of the Indiana County Planning Commission, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a resolution to endorse Pennsylvania's Statewide Historic Preservation Plan for 2012-2017. This resolution confirms that Indiana County acknowledges that the historical, architectural, archaeological, and cultural heritage of the Commonwealth should be preserved and protected for the benefit of all the people, including future generations. Through endorsement of the Statewide Plan, the County is promoting the policy statement identified in the Protection of Historical Resources chapter of the County's Comprehensive Plan, *Where We Live...A Comprehensive Plan for Indiana County*.

CHANGE ORDER #1 – DIAMOND DRUG REPACK PROJECT

At the request of Dave Morrow, from the Office of Planning & Development, Robson Architectural Services and Diamond Drug, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve Change Order #1 with Fred L. Burns, Inc. in the amount of \$7,021.38 on the Diamond Drug Repack Project. Change Order #1 is for the removal and grinding of adhesives of approximately 3200 square feet of VCT (vinyl composite tile) flooring. The revised contract amount with Fred L. Burns, LLC with approval of Change Order #1 will be \$439,021.38. This additional cost will be covered with RACP (Redevelopment Capital Assistance Program) funds.

CONTRACT AWARD – BLACK LICK FIRE HALL ACCESSIBILITY REHABILITATION PROJECT

At the request of Dave Morrow, from the Office of Planning & Development, Garvin Engineering & Municipal Management and the Burrell Township Supervisors, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with CNC Construction, Inc. from Penn Run, PA, for the Black Lick Fire Hall Accessibility Rehabilitation Project. The contract award request in the amount of \$67,695.00 is for the construction of an enclosed exterior entrance with concrete stairs and a vertical wheel chair lift giving ADA access into the main building. This project is being funded with the Burrell Township 2012 CDBG Entitlement Funds.

Commissioner Evanko asked if the ramp would be completed by the May election. Mr. Morrow said no. Mr. Ruddock commended Burrell Township for their efforts in helping the voting to continue to occur at this location.

CONTRACT – 2013 INDIANA COUNTY CDBG

At the request of Luann Zak, from the Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to enter into a contract agreement with the Pennsylvania Department of Community and Economic Development for the 2013 Community Development Block Grant Contract. The motion also includes approval for all required forms to be signed by Commissioner Ruddock for contract execution. The contract amount is for \$583,524.00 and includes the County's entitlement funds and the entitlement communities of Burrell and Center Townships and Indiana Borough.

CONTRACT EXTENSION – INDIANA COUNTY HOUSING PLAN

At the request of Luann Zak, from the Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a two month contract extension for Mullin & Lonergan & Associates, Inc. of Pittsburgh, PA, to complete the County Housing Plan. The original contract will expire on March 31, 2014. The contract extension will extend the time frame to May 31, 2014. The revised contract time frame will be from June 1, 2013, to May 31, 2014. The final Housing Plan will be presented on May 13th at the fourth and final public meeting. The change order will not result in any monetary revisions.

CONTRACT AWARD – UPSTREET ARCHITECTS, INC.

At the request of Luann Zak, from the Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a contract with UpStreet Architects, Inc. of Indiana, PA, to provide services to seek a zoning variance from the Borough of Indiana for the Corte Family Property. The Corte Family is donating the property to be utilized for construction of Veteran's Housing. The contract amount is \$8,975.00 for surveying, schematic design and site engineering plus Indiana Borough Review fees as required. The Indiana Borough Zoning Hearing Board fee is \$350.00. Other fees will be required but are undetermined because the Borough's fee schedule is currently being revised. Funding for the contract is from Indiana County's Act 13 monies.

REQUIRED CDBG COMPLIANCE REGULATIONS

Luann Zak, from the Office of Planning & Development, explained to be in compliance with Federal and State regulatory requirements mandated by the Pennsylvania Department of Community and Economic Development for all Community Development Block Grant

recipients, the Office of Planning & Development requested that the Board of Commissioners adopt the following resolutions, plan statements and goals for 2014:

- Affirmative Action Plan for Indiana County
- Policy of Nondiscrimination on the Basis of Disability Status
Designates Robin Maryai, Chief Clerk as Section 504 Coordinator
- Grievance Procedure for Indiana County for any County service or program.
- Minority and Women Owned Business Enterprise Plan – Indiana County
- Section 3 – U.S. Housing and Urban Development Act of 1968 Employment Opportunities for Local Business and Low Income Persons
- County of Indiana Statement of Goals – Section 3 of the U.S. Housing Act of 1968 for the Community Development Block Grant Program sets forth the County’s goals for contracts to Indiana based businesses at 15%.
- County of Indiana Residential Anti-displacement and Relocation Assistance Plan

A motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve to approve the resolutions, plan statements and goals.

RESOLUTION – FURTHER FAIR HOUSING THROUGHOUT INDIANA COUNTY

At the request of Luann Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve a Resolution to Further Fair Housing throughout Indiana County. This resolution reaffirms the Commissioners commitment to Fair Housing and states that all programs administered by the County provides Equal Housing Opportunities no matter the race, color, religion, ancestry, sex, national origin, age, familial status, handicap or disability.

RESOLUTION – FAIR HOUSING OFFICER

At the request of Luann Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to designate Randy Foster of the Indiana County Community Action Program office as the County’s Fair Housing Officer. His duties will include receiving all complaints on housing discrimination and taking appropriate action to resolve them.

RESOLUTION – ADA COORDINATOR

At the request of Luann Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to designate Dr. Bonni S. Dunlap of the County’s Department of Human Services as the County’s Coordinator for the American’s with Disabilities Act. Her duties will include receiving all complaints on residents having accessibility problems to County services and programs.

RESOLUTION – GRIEVANCE PROCEDURE ADA

At the request of Luann Zak, Office of Planning & Development, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the a Resolution for the County’s Grievance Procedure in accordance with the Americans with Disabilities Act. This resolution establishes a grievance procedure for any Indiana County resident that believes he or she has been discriminated against in efforts to access Indiana County services and programs due to their disability.

BIDS...HEMLOCK LAKE SEAL COAT PROJECT / LIQUID FUELS & PARKS / 032414

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the low bid received from New Enterprise Stone & Lime, New Enterprise, PA in the amount of \$22,708.38 for the Hemlock Lake Seal Coating Project. The project will be funded with Liquid Fuels Funds.

POLLING PLACE CHANGE...CONEMAUGH #3

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the polling place change at Conemaugh #3 from the Saltsburg Sr. High School to Smith Bus Garage, 220 Tenth Street, Saltsburg, PA 15681.

POLLING PLACE CHANGE...MARION CENTER BOROUGH

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the polling place change at Marion Center Borough from the Marion Center Community Park to Presbyterian Church of Marion, 206 High Street, Marion Center, PA 15759.

POLLING PLACE CHANGE...MONTGOMERY TOWNSHIP

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Baker, seconded by Ms. Evanko and unanimously carried to approve the polling place change at Montgomery Township from the Hillsdale Citizens Ambulance to the Montgomery Township Supervisors Building, 1220 Cush Creek Rd., Cherry Tree, PA 15724.

Commissioner Ruddock commented that it is on the CCAP platform for the school districts to revisit allowing voting to occur within the schools on Election Day. He said schools are ADA compliant, have parking and people know where the schools are. The modification would be to make Election Day's in-service days so that no students would be in the building. The schools would understand how important voting is and this would also increase participation of voting across the county.

ABSENTEE BALLOTS FOR THE MAY 20, 2014 GENERAL PRIMARY ELECTION

Robin Maryai, Chief Clerk, announced that the first day to apply for an absentee ballot is March 31, 2014 and the last day to apply is May 13, 2014 in the Voter Registration Office.

OTHER BUSINESS

Commissioner Ruddock said that Bonni Dunlap is hosting a function at the Indiana Country Club for tenth grade students on developing leadership skills. He said the board is supportive of the intent of the school districts to help kids develop leadership characteristics. It was well represented by most of the school districts in the county.

Commissioner Ruddock said that there was a Teddy Fund Drive recognition program sponsored by Renda Broadcasting at Indiana Regional Medical Center. The total that was raised was \$113,070.50 which surpassed prior years.

Commissioner Ruddock spoke regarding the progress of the U.S. Department of Veterans Affairs is making towards establishing a community-based outpatient clinic (CBOC) in Indiana County.

The RFP's were due by 2:00 on Friday March 21st. There will be a visitation team from the Department of Veterans Affairs inspecting sites by which the vendors submitted opportunities to set up operations for the CBOC including county-owned property at Corporate Campus and 119 Professional Center both in White Township.

Commissioner Ruddock said they were at a County Commissioners Association of Pennsylvania (CCAP) Conference this week. There was a common echo across the state regarding raising awareness on funding for counties. Specific attention was given to 911 Funding. On June 30th of this year the mechanism on which counties are reimbursed for wired and wireless service terminates. He spoke with Senator Don White and Representative Dave Reed regarding getting a continuing resolution put in place and to also readdress the amount of money the county's get reimbursed. These monies are supposed to fund our 911 system and right now it does not. If this issue is not resolved, Indiana County will be short about \$300,000.00. He also said there is more interest in making sure that the elections have consistency across the state. Mr. Ruddock said he also chaired a committee on community and economic development and they talked at length about transportation improvement plans for the state.

NEXT REGULAR MEETING...APRIL 9, 2014 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, April 9, 2014 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:20 a.m.

Patricia A. Evanko, Secretary

Rodney D. Ruddock, Chairman