

# PROTHONOTARY AND CLERK OF COURTS OF INDIANA COUNTY

www.countyofindiana.org

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PROTHONOTARY AND CLERK OF COURTS

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FIRST DEPUTY

## ON-LINE SUBSCRIPTIONS

You can electronically access the public, civil case information of our office for a steady monthly fee. We are hopeful that you will appreciate the ease of use of this feature.

On your initial subscription, there is no charge during the month you sign-up. A monthly charge of \$25 per month (billed quarterly) begins on the first full month. On-line subscriptions are 3-month minimum. There is an additional \$25 charge to re-activate a lapsed subscription.

To sign up for this service simply complete the bottom portion of this page and return the entire page to our office. We will then provide you with the web address and a unique username/password to enable you to electronically access public, civil information.

This same public information is available to those who physically come to our office to use our 'public terminals' or who wish to see the actual, physical case files. However, sealed cases and/or sealed documents (by order of the courts), juvenile records, and mental health records are not accessible to the public.

**TECHNICAL QUESTIONS:** Please contact the county's office of Information Technology to discuss the technical aspects of this (phone: 724-465-3970). It is necessary to use Internet Explorer as your internet browser in order for the site to operate properly.

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